



## **POSITION DESCRIPTION**

### **Position Details**

Position Title : Head Coach  
Responsible to : WSAS Athlete Program Manager

### **Primary purpose of position**

The Head Coach is primarily responsible for assisting in the design of, and the implementation, management and evaluation of the technical components of the Western Sydney Academy of Sport (WSAS) program - in close consultation with both the Academy and relevant State Sporting Organisation (SSO). The primary purpose of the program is to provide holistic development opportunities for talented young athletes.

The position reports to the Western Sydney Academy of Athlete Program Manager. Decisions relating to the management of the Academy program will be made by the WSAS Athlete Program Manager in consultation with the Head Coach.

The key responsibilities of the Head Coach are:

1. Participate in the draft formulation of the program and associated budget in consultation with the Academy and the SSO;
2. Conduct the selection process and make squad selections in consultation with the Academy and SSO;
3. Establish operational parameters of the program including performance targets;
4. Monitor and review program performance against agreed targets;
5. Plan and deliver technical sessions with a focus on the development of talented athletes.

### **Organisational Relationships**

- i. **Position title of supervisor**  
WSAS Athlete Program Manager
- ii. **Positions which also report to the supervisor**  
WSAS Coaches and Squad Managers
- iii. **Positions which report to this position**  
WSAS Assistant Coaches, Squad Managers and sports trainers.
- iv. **Indirect relationship to this position**  
Coaches of other WSAS sport programs

## **Responsibilities**

### **1. Program Development and Delivery**

- Consult with WSAS to develop a proposed annual program prior to its commencement, including times/dates/locations;
- Co-ordinate the delivery of the Academy sport program and its associated services in consultation with the Athlete Program Manager;
- Assist with all aspects of the duty of care of athletes at all Academy activities;
- Attend where practical, all programmed squad sessions, including training, competitions, and Athlete Education Program seminars;
- Coaching of identified squad athletes emphasising development of individual skills and sport specific concepts;
- Assist with the implementation of talent ID and development programs that support the WSAS scholarship program;
- Ensure appropriate consideration of athlete physical and mental wellbeing through effective communication and consultation with the athlete, parents and any medical professionals;
- Oversee and monitor the process of rehabilitation for individual athletes.

### **2. Management & Planning of WSAS Program**

- In collaboration with the Athlete Program Manager ensure that all aspects of the Academy program are consistent with the program guidelines provided by the SSO;
- Liaise with the SSO regarding the implementation of the program;
- Attended where practical, development opportunities provided by the SSO for Head Coaches;
- Provide a verbal report concerning the overall program performance at mid-term and end of program intervals.

### **3. Athlete Selection and Competition**

- Ensure that selection process is consistent with the Academy and State Sporting Organisation guidelines regarding the selection of athletes;
- In consultation with Academy staff, facilitate the participation of athletes in designated camps, competitions and development opportunities offered by the Academy and SSO;
- Monitor and review performance of athletes and assistant coaches with a view to improving performance;
- Consult in advance with the Athlete Program Manager regarding any travel plans, itineraries and logistics for athletes attending Academy activities.

## **Supervision and Level of Independence**

Responsible for the day to day delivery of the WSAS sport program and to determine the need for athlete services and resources.

## **Training, Qualifications, and Experience**

- Have a current Working with Children Check number
- Experience working as part of a small multi-disciplined team delivering a sport program;
- Experience working as a development coach;
- Experience leading and managing a team of staff;
- Ability to critically analyse, research and solve problems;
- Sound communication skills;
- Preparedness to work within the Academy's Code of Conduct.